



Job Description

Controller

Company Overview

Believe.

Call us crazy but here at GPMF Holdings we firmly *believe* that information technology can have a profound impact on the healthcare system. We *believe* that IT can help deliver the right care, at the right time, at the right cost, and improve the clinical experience in the process.

GPMF Holdings has created a healthcare technology ecosystem dedicated to developing and implementing the processes and technologies that make the delivery of healthcare better for patients and providers alike. Each member of the GPMF family of companies shares a common belief in the healthcare quadruple aim; enhancing the patient experience, improving population health, reducing costs, and improving the work life of doctors and nurses.

GPMF Holdings is made up of the following companies:

- VertitechIT – Infrastructure Design and Implementation
- Nectar Strategic Consulting – Digital Health Strategy
- baytechIT – Managed Services
- Liberty Fox Technologies – Software Application Development and Consulting
- akiro – Healthcare Business and Financial Advisory Services

We *believe* the companies in our unique healthcare ecosystem can make healthcare better. Healthcare focused. IT minded. *Believe it.*

Role Title

Controller

Location

Western MA

Role Description

Working alongside our administrative and accounting team this seasoned accountant will take charge of the accounting process, monthly close, and financial reporting functions across our ecosystem. The GPMF family of companies has 6 related parties for which this role will be responsible for the full cycle of accounting and reporting.



Responsibilities

Responsibilities include but will not necessarily be limited to:

- Monthly close for all affiliated companies of GPMF Holdings
- Oversight of accounting and administrative team as it relates to finance
- Oversight of invoicing across all organizations
- Reconciliation of job costing activity
- Maintenance of intercompany accounts
- Preparation of sales tax returns
- Oversight of recordkeeping of all financial documents and workpapers
- Preparation of Financial reports for all affiliated companies of GPMF Holdings
- Ad-hoc management reports
- Communications and negotiations with vendors and clients as needed.
- Communications with all 3rd party tax preparers and auditors as needed

Requirements

- 5+ years of relevant experience
- Previous management experience
- Familiarity with corporate taxes
- Public accounting experience a plus
- Bachelor's degree in Accounting
- CPA preferred
- Strong proficiency in MS Excel
- Strong attention to detail
- Experience in professional services industry is a benefit
- Strong communication and writing skills
- Ability to identify process optimizations within the accounting department

Compensation and Benefits

We're offering a competitive starting salary (depending on your experience) with an unlimited vacation day policy (yes, you read that right), a matching 401k plan, company-paid health insurance (you read that right too), and a great team-oriented work environment.

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